



Volunteer with the West of England Billiards & Snooker Foundation

Who are we?

The West of England Billiards & Snooker Foundation (WEBSF) is a not-for-profit community group which is maintained by a team of volunteers. The main aim of the Foundation is to increase enjoyment and participation in the sports of billiards and snooker regardless of a person's age or ability. We are proud to have served the community since 2004 and are always looking for additional volunteers to help us become more sustainable.

The information below provides further information about the volunteering opportunity available.

Role title:	Volunteer Coaching Assistant
Responsible to:	WEBSF Champion / Volunteer Co-ordinator WEBSF Deputy Champion / Volunteer Co-ordinator WEBSF Head of Coaching WEBSF Senior Coach
Location:	This volunteering role can be undertaken anywhere within the geographical area known as the West of England. This covers Bath & North East Somerset, Bournemouth, Bristol, Cornwall, Devon, Dorset, Gloucestershire, Isles of Scilly, North Somerset, Plymouth, Poole, Somerset, South Gloucestershire, Swindon, Torbay, Wiltshire.
Role description:	As a volunteer Coaching Assistant you will be able to help support players of all ages and abilities participate and develop their knowledge and skills in the games of billiards and snooker. You will be able to work alongside other volunteers in creating a fun and enjoyable coaching experience for all our participants.
Outline of tasks:	<ul style="list-style-type: none">• Assist the Coach/Senior Coach/Head of Coaching with the planning and structure of coaching sessions (as appropriate)• Assist with the completion of a coaching risk assessment (as appropriate)• Assist the Coach/Senior Coach/Head of Coaching with the coaching session• Suggest ideas and contribute material for coaching developmental tasks• Assist with the development of individual tasks• Assist with the development of coaching lesson plans• Work as part of a team to ensure all our participants are safe and have the best learning experience possible

Measurements of performance:	<ul style="list-style-type: none"> • Feedback from participants, sponsors, officials or National Governing Bodies • Feedback from the Volunteer Co-ordinators
Desirable qualities and skills:	<ul style="list-style-type: none"> • Good communication skills • Good interpersonal skills • A basic knowledge of the technical aspects and rules of billiards and/or snooker is desirable but can also be enhanced with support
Expectations:	To adhere to the 'Code of conduct for volunteers' and WEBSF policies, procedures and guidance.
Training and support:	<p>Basic role specific training will be provided through a combination of:</p> <ul style="list-style-type: none"> • one-to-one • group discussion • class based • online training <p>For development opportunities to enhance your coaching skills, you will be able to participate in the WEBSF coaching scheme.</p> <p>Other specialist training such as child protection, adult safeguarding and first aid training will be sought as appropriate and may also be dependent upon WEBSF obtaining additional funding.</p>
Expenses:	Out of pocket expenses will be reimbursed in line with the WEBSF Financial Procedures Manual.
Benefits of volunteering:	Volunteering is not only an opportunity to put something back into the community but can also help you develop new skills for future employment as well as meet different people. You will be able to make a difference to people living within the community. We are happy to provide references for volunteers as appropriate.
Application process:	<ul style="list-style-type: none"> • Application form • Reference checks (x2) • Informal interview • Enhanced Disclosure and Barring Service check