



DECISION AND ACTION LOG

West of England Billiards & Snooker Foundation Annual Meeting

Date: **2nd~~1~~st** September 201**~~2~~³**
 Held at: **Rileys?**, Plymouth

Objective of Meeting: Review previous Season & Plan for the future.

Attendance: Steve Canniford, Deborah Branton, Wayne Branton, Steve Brookshaw, Chris Coumbe, Michael Day, Darren Hall.

Steve Canniford opened and chaired the meeting.

#	Action / Message / Decision	Who?	By When?
1.	Apologies: Brian Ayres, Roger Cole, John Corry:	INFO	
2.	The previous year's minutes: Minutes agreed as a true and accurate record by all present. Review of the minutes: Membership slightly up from previous season. Ensure WEBSF coaches and officials attend children's workshop course if required. Send self declaration forms to WEBSF officials if required.	INFO INFO Steve C Steve C	When Due ASAP
3.	Review the previous season's activities and plan for the future: The following was realised during the past season:- A full complement of tournaments. Membership slightly up. Congratulations to WEBSF player Haydon Pinhey who will represent England at 2012 Home Internationals. Post-meeting note: Congratulations to WEBSF coach Steve Brookshaw who has qualified for the 2012 World Billiards Championship. Use of Facebook to generate further interest in WEBSF events. The following areas require specific attention over the next season: Investigate the potential of additional volunteers bringing expertise in key areas e.g. through volunteering agencies.	INFO INFO INFO INFO INFO ALL	Ongoing

#	Action / Message / Decision	Who?	By When?
	Increase awareness of the WEBSF through promotion and marketing:- <ul style="list-style-type: none"> • Recruitment days e.g. in September and during/after the World Snooker Championship to encourage people of all ages to start playing snooker and/or billiards. • Additional ideas for promotion, marketing and communications e.g. email contact to U16's by Rileys Plymouth to its members to promote WEBSF coaching school. • Possible use of Twitter for tournament updates. • Live internet streaming at events. • Promotion in the local community. 	ALL ALL ALL Michael D Michael D ALL	Ongoing
4.	Review the Statement of Accounts: Bryan Ayres was given a vote of thanks for preparing and auditing the accounts to date. The accounts were agreed as a true and accurate record by all present.	INFO INFO	
5.	Review of WEBSF Officers: Steve Canniford stepped down as Deputy Champion and was replaced by Deborah Branton. Potential for additional Patrons was discussed. All other Management Team members to remain in post.	INFO INFO INFO	Ongoing
6.	Review of Membership Subscription: Bronze only membership of £5.00 per season reinstated.	INFO	
7.	<u>Any Other Business:</u>		
a)	Review amendments and proposed changes to WEBSF documents: <ul style="list-style-type: none"> i) Policy & Structure Documents <ul style="list-style-type: none"> Policies – No changes proposed. Tournament Structure Documents – Changes agreed: add ONEFORSEVEN tournament structure. 	INFO Steve C	ASAP

#	Action / Message / Decision	Who?	By When?
	<ul style="list-style-type: none"> ii) Coaching Documents – No changes proposed. iii) Child Protection Policy Documents – Changes agreed: add self declarations. 	<p>INFO</p> <p>Steve C</p>	<p>ASAP</p>
b)	<p>Tournaments:</p> <ul style="list-style-type: none"> i) Outline for 2012/13 – 6 Gold events, 6 Silver events, a Bronze Waistcoat Championship, a ONEFORSEVEN tournament. ii) South West Snooker Academy considered as a possible WEBSF venue. iii) Explore sponsorship possibilities. <p>WEBSF to send a team to UK League Snooker Championships in Gloucester in November. Players TBC.</p>	<p>INFO</p> <p>INFO</p> <p>ALL</p> <p>INFO</p>	<p>Ongoing</p>
8.	<p>Proposals:</p> <p>Proposal 1: Working with South West Snooker Academy.</p> <p>WEBSF recently met with Andrew Norman at South West Snooker Academy to discuss plans to work together in the future.</p> <p>Potential events to use SWSA as venue: 2 Gold events, 2 Silver events and an open Gold Championship.</p> <p><i>Please refer to separate action notes for SWSA meeting.</i></p>	<p>INFO</p>	
	<p>Proposal 2: Snooker Skills Challenge.</p> <p>A series of snooker challenges and skill tests to take place at WEBSF Plymouth coaching school.</p> <p>Series to be played over a period of approximately 20 weeks with monetary or voucher prizes. See 7.c.</p> <p>A section of billiard tests to be devised.</p>	<p>Wayne B</p> <p>Wayne B</p> <p>Steve B and Chris C</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p>
	<p>Proposal 3: Tournament Registrations.</p> <p>A players' meeting to discuss formats and tournament structure was suggested but this would involve a lot of difficulties with transport and dates to arrange players from all over the region to meet.</p>	<p>INFO</p>	
	<p>Proposal 4: WEBSF PayPal account.</p> <p>A WEBSF PayPal account is to be set up to accept membership and other payments. Tournament entry fees preferably to be paid in cash on the day of the event.</p>	<p>INFO</p>	
	<p>Proposal 5: Gold Waistcoat venues.</p> <p>Rileys Plymouth and South West Snooker Academy to be considered as possible venues for Gold events.</p>	<p>INFO</p>	

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7. Cont. c)	<p>Tournament Fees and Trophies:</p> <p>Tournament fees to remain unchanged.</p> <p>Due to the increasing cost of trophies and discontinuation of previous trophies used, an alternative was discussed in using SWSA vouchers as prizes instead of trophies. To be considered.</p>	Wayne B	ASAP
d)	<p>Coaching:</p> <p>WEBSF are delighted to welcome three and possibly four new qualified coaches to the team.</p> <p>Potential for South West Snooker Academy to adopt WEBSF coaching scheme.</p>	INFO	
e)	<p>Referees:</p> <p>A vote of thanks was given to qualified international referee Nick Harry who expertly officiated at WEBSF events during the past season.</p> <p>Congratulations to WEBSF member Chris Coumbe who has been selected to referee at the 2012 Home Internationals and the 2012 World Billiards Championship.</p> <p>Continue links with local referees.</p>	INFO	
f)	<p>Funding Initiatives and Company Sponsorship:</p> <p>Develop and continue links with South West Snooker Academy.</p> <p>Fundraising event for forthcoming season to be confirmed.</p>	Wayne B, Deborah B, Steve C ALL	ASAP
g)	<p>Links with Schools and Colleges:</p> <p>Update WEBSF promotional material for distribution among schools and other community groups.</p> <p>Develop a sponsorship board to be used to increase interest.</p>	Steve C	ASAP