



DECISION AND ACTION LOG

West of England Billiards & Snooker Foundation Annual Meeting

Date: 1st August 2010
Held at: Rileys, Plymouth

Objective of Meeting: Review previous Season & Plan for the future

Attendance: Roger Cole, Darren Hall, Wayne Branton, Steve Brookshaw, Steve Canniford,
 Steve Canniford opened and chaired the meeting at the request of WEBSF Champion, Roger Cole.

#	Action / Message / Decision	Who?	By When?
1.	Apologies: Derek Brooks, Brian Ayres, Deborah Branton ,David Grigg, John Corry, Paul Broad	INFO	
2.	Review of previous minutes: Minutes agreed as a true and accurate record. Items of note from the minutes that was not covered by the current agenda:- Close current bank account and transfer funds to new Lloyds account to enable simpler banking etc.	INFO Steve C & Wayne B	ASAP
3.	Review the previous year's activities: The following realised during the past season:- A full complement of tournaments. Membership slightly down Congratulations to two WEBSF Members achieving England International Status (Dan Legassick & Chris Coumbe) And to Mark Green - qualified for Premier Junior Tour The following areas require specific attention over the next season:- Undertake promoting & marketing of the WEBSF 'brand' to increase growth throughout the region Get help and advice to attract funding through grants & sponsorship for players and the foundation. Continue with the plan to integrate a Coaching Scheme seeking integration with Schools and Colleges.	INFO	

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	Promote Snooker & Billiards via the promotion of top events in the region.		
4.	<p>Review and adopt the Statement of Accounts:</p> <p>Bryan Ayes was given a vote of thanks for preparing and auditing the accounts to date.</p> <p>The WEBSF balance sheet showed a modest surplice on the year (£638.50).</p>	<p>INFO</p> <p>INFO</p>	
5.	<p>Review of WEBSF Officers:</p> <p>All Management Team Members to remain in post.</p>	INFO	
6.	<p>Review of Membership Subscription:</p> <p>All agreed Membership fees to remain as is.</p>	INFO	
7.	Any Other Business:		
a)	<p>Review amendments and proposed changes to WEBSF documents:</p> <p>Policy & Structure Document – No changes proposed</p> <p>Coaching Document – No changes proposed</p> <p>Tournament Structure Documents – Changes agreed – Age cut-off point for Bronze & Silver Waistcoat correction <i>Post meeting note: actioned</i></p> <p>Child Protection Policy Document – No changes proposed</p>	Steve C	ASAP
b)	<p>Tournaments:</p> <p>Outline for 2010/11 – 6 Combined Silver/Bronze and 5 Gold tournaments, the rest to be reviewed nearer the season start.</p> <p>Silver/Bronze entrance fee reduced to £10</p> <p>Endeavour to hold Gold Waistcoat in Falmouth & Torquay</p> <p>Run annual 6+6 tournament</p> <p>Run ONEFOURSEVEN Tournament</p> <p>Contact PSL re re-formatting the Mike Cudlip Tournament – <i>Post meeting note: actioned</i></p>	Wayne B & Steve C	ASAP
c)	<p>Proposal 1 – to combine Silver and Bronze Waistcoat Tournament in Plymouth</p> <p>Combined Silver and Bronze Waistcoat Tournament Formats</p>	INFO	

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	<p>In a season where the number of entrants are predicted to be low in the Bronze and/or Silver tournaments the WEBSF Management Team can choose to combine these tournaments. In these instances the following additional rules will apply:-</p> <p>Players may be seeded at the discretion of the Tournament Director to balance Bronze and Silver players equally. (Note: seeding, if used, must remain for the full series of events in any one season)</p> <p>Trophies:-</p> <p>Trophies and Prize Money will be awarded to each event winner & runner-up and at the end of the series trophies for the overall winner and runner-up.</p> <p>Trophies will also be awarded at the end of the series for the highest and second placed Bronze players.</p> <p>Proposal carried unanimously. <i>Post meeting note: actioned</i></p>		
d)	<p>Tournament Fees and Trophies:</p> <p>Fees to remain the same</p> <p>Approach potential sponsors for Bronze & Silver tournaments <i>Post meeting note: actioned but ongoing</i></p>	<p>INFO</p> <p>ALL</p>	<p>ASAP</p>
e)	<p>Coaching:</p> <p>No Items</p>	<p>INFO</p>	
f)	<p>Referees:</p> <p>Congratulations to WEBSF member, Chris Coumbe who has achieved referee Grade III status at Billiards & Snooker</p>	<p>INFO</p>	
	<p>Funding Initiatives & Company Sponsorship:</p> <p>Continue to pursue potential sponsors.</p>	<p>All</p>	<p>ASAP</p>
	<p>Links to Schools & Colleges:</p> <p>Continue to investigate potential links</p>	<p>All</p>	<p>Ongoing</p>
	<p>Letters of Thanks:</p> <p>GW RSA, Rileys, Bells Court SC, Plaza Snooker Club, Press etc. <i>Post meeting note: actioned</i></p>	<p>Steve C</p>	<p>ASAP</p>

#	Action / Message / Decision	Who?	By When?
	Children's Workshop Courses: Ensure refresher courses attended Also check CRB Checks	Steve C	ASAP
	Membership of other Bodies: Review membership of PCP & PSF if/when requested	Steve C	When Due