

WEBSF Annual Meeting Minutes, Report and Required Actions - July 2005

Attendance: Roger Cole, Steve Canniford, Wayne Branton, Debora Branton, Grant Cole, Steve Brookshaw, Paul Broad, Steve Downing (proxy for Derek Brooks CABSAs), Keith Millard, Jeff Vincent, Geoff Setter (DCBSA), Kaz Braddon

Item **Action/Info**

1. Review the previous year's activities and outline plan for the future.

Roger Cole thanked all that have attended and reviewed the 'highs and lows' and lessons learnt since the formation of the foundation last September 25th.

Successes being:-

A successful launch day.

National Governing Body (EASB) recognition and support.

A programme of well attended tournaments at Bronze, Silver & Gold level and a revival of the West of England Snooker Championship in union with Cornwall and Devon Billiards & Snooker Associations.

The new initiative organised by Wayne and Debora of fundraising.

Good publicity and support from the local press especially the Sunday Independent. Who provide weekly coverage and sponsorship towards the Gold Waistcoat Tour perpetual trophy.

The WEBSF web site www.websf.co.uk that has received over 1000 hits since mid March 2005. This has proved an important communication medium and we've received encouraging feedback from the national snooker community.

The WEBSF Child Protection Document has received Social Services ratification and complimentary feedback on it's content.

The WEBSF Coaching Assessment Programme has certified five WEBSF Coaches.

A WEBSF Billiards and Snooker certificated assessment of players skills is all but ready to launch in September/October of this year.

Areas for improvement:-

Players dress code has slipped a little, this needs to be restored so as not to lose credibility and send out the right messages via publicity etc.

There was a misunderstanding regarding a player age limit in one of the Bronze tournaments that caused some difficulties. ID cards are to be amended to help avoid a reoccurrence of a similar situation.

In summing up Roger stated that we have made remarkable progress in the short time this foundation has been operational. Many thanks to all that have contributed.

The future:-

The vision for the future is to expand to all the seven West of England Counties. We have initiated discussions with Rileys with the view to utilise their network of clubs within the West of England.

Tournaments – concentrate on initiating as many Bronze Tournaments as possible and extending the Silver and Gold tours.

Explore all avenues for Sponsorship and funding at both local a regional level.

Initiate a WEBSF Coaches workshop.

Initiate a Regional Referees workshop.

Facilitate Snooker competition for Ladies.

Re-establish National Governing Body recognition and support.

To continue to concentrate on quality not quantity

Information

2. Review and adopt the Statement of Accounts.

Steve Canniford tabled the accounts for scrutiny and comment. Need to identify an Accountant to audit these accounts. (*suggestions please*)

Roger Cole

Points to note:-

Management Team agreed the financial accounting year to end 5th April. Balance £1,393.93

Information

Victoria Snooker Centre have started to charge £80 table hire for tournaments. This cost has been borne by WEBSF funds not tournament entry fees. This cannot be sustained and we may need to make alternative arrangements.

Roger Cole

Early expenditure was met by an interest free loan which has since, 5th April, been paid.

Information

Main Sponsorship of £750, need to try and secure a repeat of this funding.

ALL

Savings made on trophies purchases due to donations from Sidwell Snooker Club, GWRSA Club and individuals. Need to continue to source contributors (SSC now ceased trading).

ALL

Parent (Mr & Mrs King) sponsorship of Gold Waistcoat Tour Winner and Runner-up trophies.

Information

Help with the website kept construction cost just £75.

Information

Management Team agreed the balance sheet should be published on the website

and the ledger made available to members on request via Management Team.

Steve Canniford

3. Review Membership Subscriptions.

Proposal by Steve Canniford to reduce Player Membership fees to £7.50 (Gold & Silver) for existing members.

After debate the decision was taken unanimously to maintain the existing membership fees for a further year. It was felt that with the known expenses to be met over the next year and the uncertainty of income from sponsorship etc. £10 was a satisfactory amount.

Information

4. Any other business.

Review amendments and proposed changes to WEBSF Billiards & Snooker Foundation Policies & Structure document.

Several changes were agreed the major changes shown in red italic being:-

Subscriptions *are due 1st October each year* and *along with* tournament fees are reviewed annually *at the annual meeting at end of season. Paid up membership is a condition of entry into WEBSF tournaments.*

Quorum for the Annual Meeting

At least 5 members of the Management Team must be present in person or proxy. *Members of the Coaching and Support teams are entitled to attend and contribute to the meeting but do not have any voting rights.*

Finance

The Accounts Manager shall be responsible for keeping and recording all payments made to or by the Foundation and for rendering an account thereof to the Management Team as and when required. *The end of year accounts balance sheet will be published on the WEBSF Web Site. Fully paid up members of the WEBSF can inspect the detailed accounts on request.*

Information

Tournament count back when players tie after round robin fixtures. European Billiards & Snooker Association rules to be examined and circulated to the Management Team for adoption.

Steve Canniford

Membership and completed registration form must be received before entry into any of the WEBSF tournaments. A valid WEBSF ID membership card must be available when requested by the Tournament Officials. *The Tournament Directors decision is final on all matters relating to the tournament(s).*

Players *are expected to play in the nearest Bronze Waistcoat tournament to their place of residence and* can only play in one series of Bronze tournament(s).

Whilst the West of England Snooker Championship is on the calendar the Gold Waistcoat CHAMPIONSHIP (NOT Gold Waistcoat TOUR) will be removed from the P&S document.

Agreed to reword the WEBSF Ladies Championship format in light of this being an Open tournament. Steve Canniford

The Senior status and criteria for same to be removed. All WEBSF Coaches will be Area Coaches, assessed as Bronze, Silver or Gold standard. Each County Association, where exists, to nominate a County Coach. Post meeting suggested amendment:-

Each County to be invited to nominate one of their WEBSF Coaches as County Coach he/she will shoulder the majority of responsibility for development within their respective County and liaise between the County and WEBSF on matters of coaching. Management Team agreement required please respond

Write to WEBSF Coaches asking if they wish to be considered and then to County Associations defining the criteria/expectations of a County Coach requesting their nomination. Steve Canniford

Addition of Coaching Assistant status:-

Coaching Assistant

Coaching Assistants must be recommended and mentored by an existing WEBSF coach until they have developed their coaching ability and knowledge sufficient for assessment for an Area Coach. They require a basic knowledge of playing Snooker and/or Billiards and know the Rules of the Game.

Responsibilities include:-

- *if over 16 must comply with the WEBSF Child Protection Policy requirements and are advised to obtain a Criminal Records Bureau Disclosure.*
- *provide assistance to a more senior coach during coaching sessions involving juniors in their club.*
- *assist in the promotion of Billiards and/or Snooker Coaching within their club.*
- *uphold the good reputation of the WEBSF.*

Information

Review WEBSF Officers (This Item to be added as a mandatory agenda item at future Annual Meetings)

The following posts were agreed unanimously by the Management Team:-

Administration & Accounts – Steve Canniford

Senior Players Representative – Wayne Branton Information

All players to be informed of their respective representative. Steve Canniford

Tournaments for 2005/6

West of England Snooker Championship

Agreed to continue supporting this tournament. However, given the congestion near

<p>the end of season where the best players are most likely to be featuring in other tournaments the Management Team concluded it would be better if this tournament could be run earlier in the season. Derek Brooks to be approached.</p>	<p>Paul Broad</p>
<p>Need to document Championship rules and produce entry form etc.</p>	<p>Derek Brooks</p>
<p>Bronze Tournament</p>	
<p>Expand to as many Towns/Clubs as possible. Need to produce an information pack outlining the requirements etc. and send to County Associations/Leagues/Clubs</p>	<p>Steve Canniford</p>
<p>Silver Tour</p>	
<p>Expand existing tour to include at least one other County (Somerset). Aim to start a second tour to provide full coverage of the West of England. Once both tours are in place arrange Grand Finals tournament to find overall Silver Champion.</p>	<p>Roger Cole Keith Millard & Steve Canniford</p>
<p>Gold Tour</p>	
<p>Expand existing tour to other Counties. Amend final calculation of ranking points to determine overall winner etc. Example: Take best 4 tournament results from 5 tournament run; 5 from 6; 6 from 7;</p>	<p>Roger Cole Keith Millard & Steve Canniford</p>
<p>All Tournaments</p>	
<p>Need for a publicity drive calling for volunteers and helpers to assist with the running of tournaments.</p>	
<p>Coaches Workshop</p>	
<p>Proposed content to include master class from a recognised international coach e.g. Steve Preist. Invites will be sent out when date and venue is known.</p>	<p>Steve Canniford/Jeff Vincent</p>
<p>Referees Workshop</p>	
<p>Contact has been made with David Smith who will support his event. Invites will be sent out when date and venue is known.</p>	<p>Steve Canniford</p>
<p>Tournament Fees</p>	
<p>Management Team agreed unanimously these should remain as is.</p>	<p>Information</p>
<p>Junior Development & Fund raising</p>	
<p>Debora & Wayne Branton offered continued support and assistance in this area of work but do not wish to be designated officers.</p>	
<p>Appreciation was shown for their recent efforts whereby they organised a WEBSF snooker event that raised £261 for Melissa Thackery.</p>	
<p>Information</p>	
<p>Funding initiatives and Company Sponsorship</p>	
<p>Need to continue to build on the avenues in place and find a person to take a lead in this role.</p>	<p>All</p>
<p>Exhibitions</p>	
<p>The WEBSF are promoting a 10 frame snooker exhibition by Ian McCulloch on Saturday 3rd September. We need to sell at least 50 tickets at £10 each to break even.</p>	<p>Roger Cole & Keith Millard</p>

The Management Team thanked Jeff Vincent who offered sponsorship of accommodation.

Information

Publicity & Marketing

Need to continue to build on the avenues in place and find a person to take a lead in this role.

All

League Membership

We currently do not have a League Membership to the WEBSF. However, not all Counties have a County Association. We need have a clear view as to how we are to integrate with Leagues and/or Clubs in this and other situations.

Roger Cole,
Steve Canniford

EASB

The National Governing Body are currently in disarray. We need to re-establish recognition and support once the EASB are fully operational.

Roger Cole &
Steve Canniford